

# MILLSAP WATER SUPPLY CORP.

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## **Millsap Water Supply Corporation Minutes of Board of Directors Regular Monthly Meeting April 9, 2020**

President, Kenneth Barnes, via Teleconference, called the meeting to order at 07:00 p.m., Thursday, April 9, 2020. Role call was taken by Fred Griffin. Board members present in the office were Arnold Garrett, Jamie French and Fred Griffin, as well as Staff Member, Bookkeeper, Dawne Steen. Also joining by Teleconference were Jason Schrick, David Meals.

Secretary/Treasurer Fred Griffin read the minutes of the regular monthly meeting of March 12, 2020. Fred Griffin made the motion to accept the minutes with changes, seconded by Jason Schrick. Motion passed 6 to 0.

Operator's report was read by Fred Griffin as attached with minutes. Jamie French and David Meals asked if Pump Station #3 is going to be a problem. Arnold Garrett stated that it is unpredictable when weather may affect it. Fred Griffin made the motion to accept the operators report as presented, seconded by Jamie French. Motion passed 6 to 0.

Bookkeepers report was given by Bookkeeper, Dawne Steen as attached with minutes. David Meals asked if we had any new meters installed yet. Arnold Garrett made the motion to accept the Bookkeepers report as presented, seconded by Jason Schrick. Motion passed 6 to 0.

Review of new membership applications, member transfers and/or requests to relinquish memberships to process were of the following:

- Two Membership Relinquishes –
  - Acct. #475 – J. Young
  - Acct. #490 – J. Young

- No New Membership Applications with Existing Tap –

- No New Membership Application with New Tap –

- No Membership Transfers –

Fred Griffin made the motion to accept as presented, seconded by Kenneth Barnes. Motion passed 6 to 0.

On the item pay bills for Arnold & Son Construction – there were none presented.

On the item pay bills for Arnold Garrett, Consultant – there were none presented.

On the item pay remaining bills, approval with vote – Fred Griffin made the motion to pay the remaining bills as presented, seconded by Jamie French. Motion passed 6 to 0.

On the item Approve waiving late fees during COVID-19 crisis and set criteria for applying waivers: Fred Griffin made the motion to waive late fees accrued for the month of April 2020. We will consider at next months board meeting if to be continued, seconded by Kenneth Barnes. Motion passed 5 to 1.

On the item, discuss revocation of membership on Account number 162 at 900 N. Front Street, approval with vote: Fred Griffin made the motion to revoke membership, seconded by Jamie French. Motion passed 6 to 0.

Under old business to discuss:

(A) Operator to provide update on plans to expand lines and service into eastern parts of MWSC  
CCN –there was none to report.

(B) Bookkeeper to report on Second Saturday Stats – opened 9 to 12 on Saturday March 14, 2020  
and several came in, but one expected did not show up.


(C) Operator to provide progress update on Automatic Readers – there was none to report.

(D) Other – David Meals asked if our employees appreciated their pay raises.

On the item New Business – there was none to report.

There being no other business, President, Kenneth Barnes adjourned the meeting at 7:44 p.m.

  
Kenneth Barnes, President

  
Fred Griffin, Secretary/Treasurer