

# MILLSAP WATER SUPPLY CORP.

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## **Millsap Water Supply Corporation Minutes of Board of Directors Regular Monthly Meeting August 13, 2020**

President, Kenneth Barnes, called the meeting to order at 07:05 p.m., Thursday, August 13, 2020. Board members present were Kenneth Barnes, Joe Young, Jason Schrick, Jamie French, Fred Griffin, Arnold Garrett, and David Meals. Staff member present was, Bookkeeper, Dawne Steen.

Secretary/Treasurer Fred Griffin read the minutes of the regular monthly meeting of July 09, 2020. Arnold Garrett made the motion to accept the minutes as presented, seconded by Jamie French. Motion passed 7 to 0.

Operator's report was read by Secretary/Treasurer, Fred Griffin as prepared by Operator, Matt Souders and attached with minutes. Jason Schrick made the motion to accept the operators report as presented, seconded by David Meals. Motion passed 7 to 0.

Bookkeepers report was presented by Bookkeeper, Dawne Steen as attached with minutes. Arnold Garrett made the motion to accept the Bookkeepers report as presented, seconded by Jamie French. Motion passed 7 to 0.

Review of new membership applications, member transfers and/or requests to relinquish memberships to process were of the following:

One Membership Relinquishes –  
Acct. #492 – Joe Young

Three New Membership Applications with Existing Tap –  
Joe D. Young at 212 Locust  
Joe D. Young at 2730 Cool Junction Rd.  
Tommy & Tammy Miller at 147 Fairview Rd.

No New Membership Application with New Tap –

1 Membership Transfers –  
#188 Floyd to Gallogly & Wilson

Arnold Garrett made the motion to accept as presented, seconded by Jason Schrick. Motion passed 7 to 0.

On the item pay bills for Arnold & Son Construction – there were none presented.

On the item pay bills for Arnold Garrett, Consultant – there were none presented.

On the item pay remaining bills, approval with vote – Arnold Garrett made the motion to pay the remaining bills as presented, seconded by David meals. Motion passed 7 to 0.

On the item, Review TCEQ letter on Notice of Violation for Comprehensive Compliance Investigation, vote if necessary: Fred Griffin made the motion to build a fence around the pump station meeting TCEQ requirements and Operator, Matt Souders to keep the TCEQ inspector up to date on each step we make proceeding to comply, seconded by David Meals. Motion passed 7 to 0.

On the item, discuss and approve action on requirement by the TCEQ to have a fence around Pump Station #3, vote as necessary: Kenneth Barnes made the motion to make an offer of fair market value for 1/5 acre as diagrammed and attached with minutes, seconded by Joe Young. Motion passed 7 to 0.

On the item, review letter of engagement for 2020 audit from Snow Garrett Williams, vote as necessary: Arnold Garrett made the motion to accept engagement letter, seconded by Kenneth Barnes. Motion passed 7 to 0.

On the item, discuss finding by Jacob Martin Engineers on MWSC capacity and possible actions related to new tap requests, vote as necessary: Fred Griffin made the motion to set up a meeting with City of Mineral Wells to increase capacity, contact TCEQ to get waivers, and not to allow new taps beyond current capacity limits, seconded by Arnold Garrett. Motion passed 7 to 0.


Under old business to discuss:

- (A) Operator to provide update on plans to expand lines and service into eastern parts of MWSC CCN –there was none to report
- (B) Bookkeeper to report on Second Saturday Stats – We had one walk in and three calls.
- (C) Operator to provide progress update on Automatic Readers – After office staff training on Wednesday Dawne will set up test accounts and notify test members.
- (D) Other – Discussion on policy of membership transfer when death of member of record. Policy will be the deed holder of the property will hold the membership.

On the item New Business –

- TRWA has made a virtual conference. Dawne will provide info to whomever is interested.

There being no other business, President, Kenneth Barnes adjourned the meeting at 8:35p.m.

  
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Kenneth Barnes, President

  
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Fred Griffin, Secretary/Treasurer